

APPROVED  
Constituent meeting of the founders  
PUBLIC ORGANIZATION  
“INNOVATION HORIZONS OF  
UKRAINE”  
Meeting Minutes (No. 1 – 22.12.2017)

**STATUTE  
of PUBLIC ORGANIZATION  
“INNOVATION HORIZONS OF UKRAINE”**

**Melitopol  
2018**

## **1. GENERAL PROVISIONS**

1.1. PUBLIC ORGANIZATION «INNOVATION HORIZONS OF UKRAINE» (the Organization) is a public organization that unites nationals on the basis of the common interests of its members to implement the goals and tasks provided in this Statute.

1.2. The full name of the Organization in Ukrainian is HROMADSKA ORHANIZATSIIA «INNOVATSIINI OBRII UKRAINY».

1.3. The abbreviated name in Ukrainian is HO «INNOVATSIINI OBRII UKRAINY».

1.4. The full name of the Organization in Russian is «INNOVATSIONNIE GORIZONTI UKRAINI».

1.5. The full name of the Organization in English is PUBLIC ORGANIZATION «INNOVATIVE HORIZONS OF UKRAINE».

1.6. The organization was created and operates in accordance with the Constitution of Ukraine, the Law of Ukraine «On Public Associations», other legislative acts and this Statute.

1.7. The organization is created and operates on the principles of voluntariness, self-government, free choice of the territory of activity, equality before the law, absence of property interest of members, transparency, openness and publicity.

1.8. The organization acquires the rights of a legal entity from the moment of state registration in accordance with current legislation, has its own seal, stamps and forms with its own name, accounts, including in foreign currency in banking institutions, its own symbols. The Organization's symbols are registered in accordance with the procedure established by law.

1.9. Organizational and legal form: public organization.

1.10 The organization is a non-entrepreneurial society, the main purpose of which is not to make a profit.

1.11. The organization has the right to enter into agreements (deeds), acquire property and non-property rights, bear obligations, be a plaintiff and a defendant in court, to have own funds and other property, open bank accounts in national and foreign currency on its own behalf.

## **2. PURPOSE AND DIRECTIONS OF ACTIVITIES**

2.1. The main goal of the Organization's activities is to satisfy and protect the scientific, social, cultural, educational and other interests of its members and nationals, to preserve the Ukrainian language, and to promote patriotism.

2.2. To fulfill and achieve the main goal, the Organization acts in the following directions, in the order established by the current legislation:

2.2.1. promoting the preservation of Ukrainian culture, traditions, and language;

2.2.2. promotion of the national-cultural, scientific and educational heritage of the Ukrainian nation at the regional and international level;

2.2.3. organization of the celebration of national holidays;

2.2.4. publication of scientific, methodical and educational literature (handbooks, methodical manuals, etc.) in Ukrainian for further use in pre-school and out-of-school institutions, secondary and higher education institutions;

2.2.5. supporting the work of national folklore groups and national cultural museums of the region;

2.2.6. establishment, support and strengthening of cultural relations with other national and cultural public organizations of Ukraine and abroad;

2.2.7. promoting the development of international relations and cooperation with other national and cultural organizations;

2.2.8. representation and protection of legal rights and interests of the Organization's members in state bodies and non-governmental organizations;

2.2.9. involvement of secondary school and high school students to participating in the Organization in order to satisfy their spiritual needs and harmonious personality development, development of the national-patriotic spirit of modern youth;

2.2.10. cooperation with state and non-governmental organizations on issues of education, science, culture and development of national traditions;

2.2.11. conducting scientific research and implementing scientific experience in the practical activities of educational, developmental and cultural institutions, for the solving of the problems of ethno-cultural communities' integration;

2.2.12. creation of conditions for the most complete and harmonious development of the personality, satisfaction of the spiritual needs of the Organization's members;

2.2.13. cooperation with international non-governmental charitable organizations, organizations of the disabled for the purpose of promoting the Ukrainian language as a native language for the preservation of the Ukrainian nation.

2.3. The Organization can expand its activities in accordance with the current legislation of Ukraine.

### **3. RIGHTS AND OBLIGATIONS OF THE ORGANIZATION**

3.1 The Organization has the right to:

3.1.1. to be a participant in civil legal relations, to acquire property and non-property rights in accordance with legislation;

3.1.2. to carry out business activities in accordance with the law through legal entities (companies, enterprises) established in accordance with the law;

3.1.3. to establish mass media in order to achieve its statutory purpose;

3.1.4. to participate in the implementation of state regulatory policy in accordance with the Law of Ukraine «On the Principles of State Regulatory Policy in the Sphere of Economic Activity»;

3.1.5. to participate in the procedure established by law in the work of consultative, advisory and other auxiliary bodies formed by state authorities, authorities of the Autonomous Republic of Crimea, local self-government bodies to conduct consultations with public associations and prepare recommendations on issues related to the sphere of their activities;

3.1.6. to represent and protect its legitimate interests and the legitimate interests of its members in state bodies and in non-governmental organizations;

3.1.7. to receive from the bodies of state power and local self-government bodies the information necessary for the realization of its purpose and tasks;

3.1.8. to make appropriate proposals to bodies of state power and management on the Organization's activities;

3.1.9. to disseminate information and promote your ideas and purpose; to organize and conduct lectures, round tables, seminars, conferences, exhibitions, consultations with the involvement of representatives of the public, state and local self-government bodies, experts from various fields of social life, including international ones;

3.1.10. to enter into any civil-legal transactions, to acquire property and non-property rights necessary for the implementation of the Organization's statutory tasks;

3.1.11. to open accounts in national and foreign currencies in bank institutions;

3.1.12. to distribute information, promote their purpose and ideas; to publish scientific and methodical results of the Organization's activities; to conduct informational and explanatory work;

3.1.13. to hold mass events (meetings, demonstrations, etc.);

3.1.14. to organize and hold competitions, tournaments, other forms of sports events, lectures, round tables, seminars, conferences, exhibitions, consultations with the involvement of representatives of the public, state and local bodies of power, experts from various fields of social life, including international;

3.1.15. to develop draft decisions and to conduct public examination of these draft decisions;

3.1.16. to join unions, associations and other societies created on a voluntary basis and contribute to the fulfillment of statutory tasks, including unions with foreign partners;

3.1.17. to exchange information, experience and specialists with organizations of foreign countries;

3.1.18. to have its own symbols, which are subject to state registration in accordance with the procedure established by the legislation of Ukraine, to popularize its name and symbols;

3.1.19. to create and implement various projects, to implement programs; to use other forms of activity that do not contradict the current legislation.

3.2. The Organization and/or a legal entity (association, enterprise) created by it can be the executor of a state order in accordance with the law.

#### **4. CONDITIONS AND PROCEDURE FOR ACCEPTANCE AS MEMBERS OF THE ORGANIZATION AND GETTING OUT OF IT**

4.1. Membership in the Organization is voluntary.

4.2. Members of the Organization can be citizens of Ukraine, foreigners and stateless persons who are in Ukraine on legal grounds, who have reached the age of 14, who support the purpose and tasks of the Organization and accept its Statute.

4.3. Admission to members of the Organization is carried out on the basis of an application. The applicant's form is considered by the Board of the Organization.

#### 4.4. Rights of a member of the Organization:

- to elect and be elected to the governing bodies of the Organization, to participate in all events held by the Organization;
- to criticize freely anybody of the Organization, to submit objections and complaints about the decisions made by them to the Board and to demand consideration of complaints at the General Assembly;
- to apply to the Organization's bodies with requests and proposals on issues related to the Organization's activities, to receive answers;
- to participate in the resolution of issues considered at the meetings of the governing bodies to which they are elected;
- to apply to the Organization's bodies for help in protecting their rights and legitimate interests.

#### 4.5. Members of the Organization are obliged to:

- comply with the provisions of the Organization's Statute;
- execute the decisions of the Organization's governing bodies;
- pay timely the entrance and membership fees in the amounts and terms established by the Board of the Organization;
- contribute to the execution of the Organization's tasks;
- participate in events held by the Organization.

#### 4.6. Membership in the Organization is stopped in the following cases:

- leaving the Organization at one's own will;
- exclusion from the Organization.

4.7. A member of the Organization may be excluded from the Organization by the decision of the Board, in connection with the violation of the requirements of this Statute, or if the member's activity contradicts the purpose and tasks of the Organization, or if the member has lost contact with the Organization without valid reasons or for systematic non-payment of membership fees.

## **5. STRUCTURE, GOVERNING (STATUTE) BODIES OF THE ORGANIZATION**

#### 5.1. The management bodies of the Organization are:

The General Assembly of the Organization is the highest governing body;

The Board is the governing body of management;

The Head of the Organization is a senior official person;

The Audit commission is a controlling body.

5.2. The General Assembly of the Organization is the highest body of the Organization, which has the right to make decisions on any issues of its activities, including overturning the decisions of other bodies of the Organization.

5.3. The Members of the Organization participate in the General Meeting. Each Member of the Organization has one vote. The General Meeting is considered valid if at least half of the Organization's Members are present.

5.4. Regular General Meetings are convened by the Board annually. General Meetings consider issues submitted for their consideration by the Board, the Head of the Organization, as well as the members of the Organization.

5.5. Extraordinary General Meetings are convened by the Board or the Head of the Organization in the circumstances that affect the significant interests of the Organization, as well as in other cases provided for by this Statute and the legislation of Ukraine.

5.6. At least one-tenth of the Organization's members have the right to initiate before the Board the convening of an extraordinary General Meeting of the Organization's Members. If the request of the members of the Organization to convene a general meeting is not fulfilled, these members have the right to convene the general meeting themselves.

5.7. The resolution of the following issues belongs to the exclusive competence of the General Meeting of the Organization:

5.7.1. Determination of the main directions of the Organization's activities, approval of its plans and reports on their implementation.

5.7.2. Introducing and approving changes to the Organization's Statute.

5.7.3. Approval of samples of seals, stamps, emblems, logos and other samples of the Organization's symbols.

5.7.4. Adopting a decision on reorganization, as well as a decision on termination of the Organization's activities.

5.7.5. Appointment of the liquidation commission, approval of the liquidation balance sheet.

5.7.6. Election of the Board of the Organization and revoke of the Board or individual members of the Board.

5.7.7. Election and revoke of the Head of the Organization.

5.7.8. Determination of the order and methods of realization of the right of ownership and control over its realization.

5.8. Decisions of the General Assembly of the Organization are considered adopted if at least 2/3 of the Organization's members voted for them. On the issues provided for in Clause 5.7.2 (making changes to the Statute), Clause 5.7.4 (adopting a decision on reorganization and liquidation), the decision of the General Assembly of the Organization is considered adopted if at least 3/4 of the Organization's members voted for it. Also, by 3/4 of the votes of the Organization's members, decisions are made regarding the alienation of the organization's property in the amount of 50% or more of the Organization's property.

5.9. Decisions made by the General Assembly in compliance with the requirements of this Charter, internal documents and legislation of Ukraine are binding for all other management bodies of the Organization and Members of the Organization.

5.10. The General Assembly of the Organization is chaired by a person among its Members elected by the General Assembly as the Head of the Assembly. The proceedings of the General Assembly are recorded. The Meeting Minutes of the General Assembly are kept by the secretary of the General Assembly, signed by the Head of the Assembly and the secretary of the General Assembly. Meeting Minutes must be issued for inspection at the request of any member of the Organization.

5.11. The Board of the Organization is the governing body of the Organization for the period among the General Assembly of the Organization. It performs the

functions of managing the Organization's current, organizational activities and is elected for a term of five years.

5.12. The Board is accountable to the General Assembly of the Organization and organizes the execution of its decisions. The Board acts on behalf of the Organization within the boarders provided by this Statute, internal documents and current legislation.

5.13. The Head of the Organization is the Head of the Board.

5.14. The structure of the Board, its composition and the administrative functions of each of its members are approved by the General Assembly of the Organization. The members of the Board are accountable to the General Assembly of the Organization and are responsible to them for the Organization's activities and the proper performance of their official duties.

5.15. The competence of the Board includes:

5.15.1. Organization of execution of decisions of the General Assembly of Members of the Organization.

5.15.2. Convening of the General Assembly of the Organization and formation of its agenda, preparation of materials on the issues of the agenda, preliminary consideration of all issues belonging to the competence of the Assembly and preparation of draft decisions on these issues for the Assembly.

5.15.3. Preparation and submission of recommendations to the General Assembly regarding the determination of current directions of the Organization's activities, approval of plans and reports on their execution, other proposals on the Organization's activities.

5.15.4. Approval of the Organization's current activity plans and measures necessary for their execution;

5.15.5. Management, protection and disposal of the Organization's property in accordance with this Statute and the current legislation of Ukraine.

5.15.6. Approval of the Organization's staff list, awarding of the Organization's employees.

5.15.7. Resolution of other issues, except those related to the exclusive competence of the General Assembly of the Organization.

5.16. The Head of the Organization presides over the meetings of the Board.

5.17. All issues within the competence of the Board are resolved collegially at the meetings of the Board. The Board holds regular and extraordinary meetings. Regular meetings are convened by the Head of the Organization. The members of the Board are notified in advance about the time, place, and agenda of the Board meeting. Extraordinary meetings are convened at the request of 1/3 of the members of the Board.

5.18. Each member of the Board can take the initiative to make decisions on any issues within the competence of the Board.

5.19. The decision of the Board is considered adopted if the majority of the members of the Board voted for it.

5.20. The Head of the Organization carries out operational management of the affairs, property and funds of the Organization within the boarders established by this

Statute, General Assembly of the Organization and the Board and within the limits of his competence and authority ensures the execution of their decisions.

5.21. The Head of the Organization is elected by the General Assembly of the Organization for a term of five years and is accountable to the General Assembly of the Organization and the Board of the Organization, with the right to introduce proposals on any aspect of the Organization's activities for consideration by the General Assembly of the Organization and the Board of the Organization.

5.22. Head of the Organization:

5.22.1. Acts on behalf of the Organization without a power of attorney and represents the Organization in its relations with other persons.

5.22.2. Issues orders, and other internal normative acts and documents of the Organization;

5.22.3. Organizes document management, record keeping, accounting and reporting of the Organization.

5.22.4. Accepts, transfers to another job, suspends from it, and dismisses employees of the Organization, applies incentive and penalty measures to them, approves job duties of employees of the Organization.

5.22.5. Establishes the forms, systems and amounts of wages and bonuses for the employees of the Organization within the budget for the maintenance of administrative personnel.

5.22.6. Acts as manager of funds and property of the Organization, concludes and signs business and other contracts on behalf of the Organization, issues powers of attorney for the right to perform actions and representation on behalf of the Organization.

5.22.7. Organizes the preparation of the Board meeting.

5.22.8. Decides other issues of the Organization's activity in accordance with the purpose and main tasks of its activity, attributed to its competence by the Organization's internal documents and this Statute, makes any other decisions on these issues or performs any other actions except those that are within the competence of other bodies of management of the Organization, the Board and General Assembly of the Organization.

5.22.9. Has the right to receive wages for his work;

5.22.10. If necessary, performs other duties related to the Organization's statutory activities, except for those related to the exclusive competence of the General Assembly.

5.22.11. In the case of a long absence of the Head, his duties according to the written order of the Head of the Organization or by the decision of the Board are performed by the Deputy Head of the Board, who for this term is entrusted with the duties of the Head of the Organization in full.

5.22.12. The Deputy Head of the Board is elected from among the members of the Board of the Organization for a term of 5 years, and during the absence of the Head of the Organization, he has his powers in full. The Head of the Organization, in his presence, may delegate part of his powers to the Deputy Head of the Board, except for powers related to financial and economic activities.



5.23. Control over the financial and economic activities of the Organization is carried out by the Audit Commission, consisting of three people. The Audit Commission is not the governing body of the Organization, but is the controlling body of the Organization.

5.24. The Audit Commission is elected and re-elected by the General Assembly of the Organization for a term of 5 (five) years. The Audit Commission has the right to involve independent experts in its work.

5.25. The Audit Commission's functions include checking the Organization's annual report and balance sheet, as well as other issues related to the control of the Organization's financial and economic activities.

5.26. Audit Commission:

- supervises the Organization's financial activities, requires the Organization's officials to submit all necessary materials, accounting and other documents;
- sends the results of inspections to the Board of the Organization;
- reports on his work before the General Assembly of the Organization.

5.27. In its activities, the Audit Commission is accountable to the General Assembly of the Organization. The Audit Commission can initiate the convening of extraordinary General Assembly of the Organization.

5.28. Reporting of the Organization's governing bodies to its members. Reporting by the General Assembly of the Organization to its members is ensured by compliance with the requirements of clause 5.7. of this Statute. The Board of the Organization annually reports on its work and the work of the Head of the Organization to the members of the Organization at the General Assembly of the Organization.

## **6. PROCEDURE FOR APPEAL OF DECISIONS, ACTIONS, INACTIONS OF THE LEADING BODIES OF THE ORGANIZATION AND FOR EXAMINATION OF COMPLAINTS**

6.1. Complaints about decisions, actions or inaction of management bodies related to acquisition and termination of membership, rights and obligations of members of the Organization are considered by the General Assembly of the Organization. The complaint must be filed no more than 2 (two) months from the day when the person learned or should have learned about the disputed decisions or circumstances. Decisions of the General Assembly of the Organization regarding membership in the Organization are final.

6.2. The appeal of decisions, actions, inaction of the management bodies of the Organization takes place in such an order:

- decisions (actions, inaction) of the General Assembly of the Organization may be appealed by the members of the Organization to whom they relate, at the next General Assembly of the Organization (including extraordinary ones), during the 1 (one) calendar year, or before the court – in accordance with the current legislation;
- decisions (actions, inaction) of the Board may be appealed at regular or extraordinary General Assembly of the Organization, if no more than 6 (six) months have passed since the adoption of the contested decision (commitment of action, inaction), except in cases of appeals against decisions regarding membership in the

Organization, which may be appealed within 2 (two) months from the moment when the person became aware or should have become aware of the contested decisions or circumstances;

- decisions (actions, inaction) of the Head of the Organization may be appealed to the Board or at the General Assembly of the Organization, if no more than 2 (two) months have passed since the adoption of the contested decision (action, inaction);

- decisions (actions, inaction) of the governing bodies of separate divisions may be appealed to the Board within 2 (two) months from the moment of their adoption (commitment).

6.3. Complaints about decisions (actions, inaction) of management bodies must be considered by the relevant body at a regular meeting, but no more than 2 (two) months from the moment of receiving such a complaint. The person who filed the complaint is notified in writing about the results of the complaint review.

## **7. PROCEDURE FOR CREATION, ACTIVITY AND TERMINATION OF ACTIVITY OF SEPARATE SUBDIVISIONS OF THE ORGANIZATION**

7.1. The Organization may have separate subdivisions that are not legal entities and are formed by decision of the Organization's Board.

7.2. Separate subdivisions of the Organization are governed by the Head of the Organization in their activities.

7.3. The Head of the separate subdivision is appointed by the Board of the Organization for a term of 3 years. The Head of the separate subdivision must be a member of the Organization.

7.4. Separate subdivision has the following powers:

- to realize the statutory purpose and tasks of the Organization in a certain local place within the limits provided by the decision of the General Assembly of the Organization;

- to carry out work on attracting new members by means not prohibited by the current legislation of Ukraine;

- to represent the Organization on the territory of a certain administrative-territorial unit.

7.5. The Head of the separate subdivision has the right:

- to use the name and symbols of the Organization to execute the Organization's tasks;

- to receive assistance in the execution of the Organization's tasks from the management bodies and officials of the Organization;

- to be present at the General Assembly of the Organization, the meeting of the Board of the Organization;

- to apply to the governing bodies of the Organization.

7.6. The Head of the separate subdivision is obliged:

- to comply with the requirements of the Organization's Statute;

- to implement actively the decisions of the Organization's governing bodies (adopted within the borders of the Organization's Statute and current legislation);

- to prevent actions aimed at violating the honor and dignity of members of the Organization.

7.7. The activity of a separate subdivision may be terminated by its closure with the decision of the Board of the Organization.

7.8. The Organization notifies the authorized registration body at the location of the Organization about the closure of a separate subdivision.

## **8. INTERNATIONAL COOPERATION**

8.1. The Organization, in accordance with its statutory tasks, has the right to carry out international relations and activities in the manner provided by this Statute, the current legislation of Ukraine

8.2. The international activity of the organization is carried out through participation in international projects, the work of international organizations, as well as other forms that do not contradict the legislation of Ukraine, norms and principles of international law.

8.3. When carrying out international activities, the Organization has the full range of rights and obligations of a legal entity.

8.4. The Organization has the right to spend money on providing international assistance, covering representative expenses (receiving and sending delegations, expenses for translators, paying bills, etc.), sending both its permanent employees and engaged specialists on paid business trips abroad as representatives of the Organization to participate in educational and sports events, in conferences, etc., taking into account the requirements of current legislation.

## **9. FUNDS AND PROPERTY OF THE ORGANIZATION**

9.1. The Organization may own funds and other property necessary for carrying out its statutory activities.

9.2. The Organization gets rights of ownership to funds and other property transferred to it by the members of the Organization or the state, acquired from entrance and membership fees, donated by citizens, enterprises, institutions and organizations (sponsors), as well as to property acquired at the expense of its own funds or on other grounds. not prohibited by law. Funds and other property of the Organization cannot be redistributed among its members and are used to fulfill statutory tasks in accordance with the law and the Organization's Statute.

9.3. The property of the Organization consists of funds or property that come free of charge or in the form of irrevocable financial assistance or voluntary donations, including contributions from members of the Organization.

9.4. The income or property of the Organization or their parts are not subject to distribution among the founders (participants), members of the Organization, employees (except for payment of their labor, calculation of a single social contribution), members of management bodies and other persons related to them.

9.5. The income (profits) of the Organization are used exclusively for financing expenses for the maintenance of the Organization, implementation of the purpose (goals, tasks) and directions of activity defined in this Statute.

9.6. The Organization has the right to have sponsors who can make voluntary donations for the benefit of the Organization in monetary or other form.

9.7. The organization is responsible for its obligations with all property owned by it. Members of the Organization are not responsible for the obligations of the Organization.

9.8. The Organization is obliged to keep operational and accounting records, statistical reporting, register with the state tax inspection authorities and make taxes and payments to the budget in the order and in the amounts prescribed by law.

9.9. State control over the activities of the Organization is carried out by state bodies in accordance with the procedure provided for by the legislation of Ukraine.

9.10. The organization has the right to financial support at the expense of the State Budget of Ukraine, local budgets in accordance with the Law of Ukraine "On Public Associations", and is obliged to submit and publish reports on the targeted use of these funds in accordance with the law.

## 10. PROCEDURE OF MAKING CHANGES TO THE STATUTE

10.1. Changes to this Statute are approved by a decision of the General Assembly. Changes made to the statutory documents has to be registrated necessarily.

10.2. The procedure of making changes to the Statute is determined by the Statute and current legislation of Ukraine.

## 11. TERMINATION OF ORGANIZATION ACTIVITY

11.1. Termination of the Organization's activity may be carried out by means of its reorganization or liquidation.

11.2. Reorganization of the Organization is carried out by the decision of the General Assembly, if at least 3/4 of the members of the Organization voted for it. The procedure and legal consequences of the reorganization are determined in accordance with the current legislation.

11.3. Liquidation of the Organization is carried out by decision of the General Assembly or by court decision in the cases and in the order prescribed by the current legislation.

11.4. In case of termination of the Organization (as a result of its liquidation, merger, division or transformation), its assets cannot be redistributed among the members of the Organization, and must be transferred to one or more non-profit organizations of the corresponding type or included in the budget income.

Founders of the PO «Innovative Horizons of Ukraine»

Sharova T.M.

Sharov S.V.

Zemlianska A.V.

Skydanenko A.S.



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